Old Windsor Parish Council

MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING HELD ON WEDNESDAY 17th MAY 2023 AT 7.35 P.M

PRESENT: Cllrs J. K. Dawson, C.R. Andrews, M.V. Beer, M.P. Bennett, D. Boresjo, W. Chan, J. Grove, P. D. Jacques, L.C. Jones, N.J. Knowles, J. Mynott, and J.A. Tweedy

John Lee – Clerk to the Council

APOLOGIES: No apologies for this meeting

01.23 ANNOUNCEMENTS

There were no announcements.

02.23 TO ELECT A CHAIRMAN

Cllr. Jones proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Knowles and there was no one else proposed. All members were in favour. Cllr. Dawson accepted the position for the ensuing year.

03.23 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Dawson made her Declaration of Acceptance of Office.

04.23 APPOINTMENT OF A VICE CHAIRMAN

Cllr. Tweedy proposed Cllr. Bennet to be appointed Vice Chairman. This was seconded by Cllr. Knowles with all members were in favour. Cllr. Bennett accepted the position for the ensuing year.

05.23 <u>TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE</u> <u>COUNCIL</u>

The Council approved the Meeting Dates and Frequencies prepared by the Clerk. Proposed by Cllr. Jones, seconded by Cllr. Tweedy with all members in favour.

06.23 <u>APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR</u> <u>POLICY AND FINANCE</u>

It was proposed by Cllr. Mynott, seconded by Cllr. Grove, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Jones proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Tweedy. All members were in favour.

07.23 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR

Cllr. Jones proposed that the Council retain the services of Stuart Pollard of Auditing Solutions. This was seconded by Cllr. Mynott with all members in favour.

8.23 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

MEMORIAL HALL MANAGEMENT COMMITTEE Cllrs. Bennett, Dawson, Grove and Mynott	4 Representatives
OLD WINDSOR UNITED CHARITIES Cllrs. Dawson, Knowles and Tony Howell	3 Representatives
LOCAL AUTHORITIES AIRCRAFT NOISE COUNCIL Cllr. Beer	1 Representative

WINDSOR & MAIDENHEAD DISTRICT ASSOCIATION 2 Representative OF LOCAL COUNCILS

Cllr. Dawson and the Clerk

BERKSHIRE ASSOCIATION OF LOCAL COUNCILS 1 Representative Cllr. Dawson

9.23 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR

Members decided to keep the existing signatories.

10.23 PUBLIC QUESTION TIME

There were no members of the public present.

11.23 MODEL CODE OF CONDUCT

Cllr. Jones and Knowles declared personal interests in relation to all the applications to be considered at this meeting as a member/deputy member of the Windsor Development Control Panel of the Borough Council and declared that they would not vote or make a final decision on any of them at this meeting.

12.23 MINUTES OF THE COUNCIL MEETINGS HELD ON THE 5th APRIL 2023

The minutes were approved as a true record and were signed by the Chairman. Proposed by Cllr. Jones and seconded by Cllr. Bennett. All members were in favour.

13.23 MATTERS ARISING FROM THE ABOVE MINUTES

There were no matters arising for this meeting.

14.23 POLICY & FINANCE

The Payments List was approved by members. Proposed by Cllr. Jones and seconded by Cllr. Mynott with all members in favour.

Members were all in favour of accepting the Annual Governance and Accounting Return for 2022/23. Proposed by Cllr. Jones and seconded by Cllr. Groves.

15.23 ESTATES AND ENVIRONMENT

Members were informed about the major gas works due to start on 27th July 2023 for 42 weeks on the Straight Road. Members were informed the work on the recreation ground barrier starts the week of 5th June.

16.23 PLANNING APPLICATIONS

Ward:	Old Windsor		
Parish:	Old Windsor Parish		
Appn. Date:	17th April 2023	Appn No.: 23/00782	
Type:	Full		
Proposal:	Single storey rear extension, creation of 5 additional guest bedrooms, alterations to fenestration, retractable awning, new access ramp, refuse 2no. store, air source heat pumps and the reconfiguration of the existing car park to provide 18 parking spaces and cycle storage following the demolition of the single storey rear element.		
Location:	The Union Inn 17 Crimp Hill Old Windsor Windsor SL4 2QY		
Applicant:	Mr Oliver Nicholas		
Determination Date:	12 June 2023		

Members had an OBJECTION to this application.

The complete lack of staff parking is against the Old Windsor Neighbourhood Plan Policy OW11: Commercial Parking and Travel Planning.

Members did not believe that the Very Special Circumstances offered matched the requirements Very Special Circumstances required for building in the Green Belt. They were also concerned with RBWM setting a precedent for this area as regards the Green Belt.

Ward:	Old Windsor		
Parish:	Old Windsor Parish		
Appn. Date:	28th April 2023 Appn No.: 23/01054		
Туре:	Full		
Proposal:	Conversion of existing detached garage to create an annexe ancillary to the main dwellinghouse		
Location:	19 Orchard Road Old Windsor Windsor SL4 2RZ		
Applicant:	Mr & Mrs M Tanner c/o Agent: Mr David Donohoe 7 Sussex Houses Victoria Road Farnham Common Slough SL2 3PF		
Determination Date:	23 June 2023		

Members had an OBJECTION to this application.

Since this access road is the road leading to the parking for the main house, which is possibly a 4 bedroom property, members were concerned that there was no mention of where that parking will move to if this application was approved.

Members would like to see a condition that it is for single family occupancy as with the main property.

19.23 CHAIRMANS REPORT

There was no report for this meeting.

20.23 BOROUGH COUNCILLORS AND MEMBERS REPORTS

Cllr. Jones and Knowles informed members that RBWM would no longer be providing preplanning advice on homeowner's extensions etc. Cllr Jones is now the Deputy Leader of RBWM and Cllr. Knowles will be mayor of RBWM.

21.23 COUNCILLORS QUESTIONS AND COMMENTS

Cllr. Knowles explained the Mayor Making process to Cllr. Jacques.

22.23 <u>NEXT MEETING</u>

The next Meeting of the Council will be held at the Parish Meeting Room on the 14th June 2023 at 7.30pm.

CHAIRMAN

THE MEETING CLOSED AT 8.45PM